



“सरकार मान्य संस्था”

(राहत દરે કોમ્પ્યુટર શિક્ષણ)

SHIVAM

COMPUTER EDUCATIONAL INSTITUTE

AN ISO 9001:2015 CERTIFIED INSTITUTE

Approved by Gramin Skill Development Mission

Regd. by Govt of India N.C.T. Delhi, India

Regd. by Ministry of Micro, small and Medium Enterprises

Regd. by Govt of Gujarat Gandhinagar, India

Regd. by Department of Labour



Website: www.sceindia.org

કલાસીસની વિશેષતાઓ

E-Mail: institute@sceindia.org

- ✓ A.C ક્લાસ રૂમ
- ✓ Job માટે WhatsApp Message
- ✓ 15 Computer ની અદ્યતન લેબ
- ✓ કોર્ષ પુર્ણ થયા બાદ ગવર્નમેન્ટ સર્ટીફિકેટ

- ✓ પ્રેક્ટીકલ અને થયરીનું સંપૂર્ણ જ્ઞાન
- ✓ Normal થી લઈને Advance Level સુધીના કોર્ષ
- ✓ Message દ્વારા વિદ્યાર્થી અને વાલીને સંપૂર્ણ જાણ
- ✓ ફીની ચુકવણી સરળ હપ્તે-હપ્તે



Head Office

Shop No.9, Angan Shopping Center, Nr. SBI
ATM, Nobalnagar, Naroda, Ahmedabad,
Gujarat, India-382330.

(M): **7878 66 3800**
[Vikramsinh A. Bhati]

Other Branch

Shivam Computer – Motera
Shivam Computer – Chandkheda
Shivam Computer – Ranip
Shivam Computer – Adalaj
Shivam Computer – Radesan
Shivam Computer – Meganingar

Kids Course



- Basic Knowledge of Computer
- Using Ms-Word
- Introduction of all Windows
- Using Ms-Excel
- Paint
- Using Ms-Power Point
- Typing Tutor
- Practice & Exam
- Note Pad
- WordPad

Standard 5 – 6 – 7 – 8 - 9

Duration: - **1 Months**
Total Fees: - 2,000/-
Installment: - 1,000/-
After 15 Days
Installment: - 1,000/-
(Certificate will Not be issued.)

CCC (Course on Computer Concepts)

(ગુજરાત સરકારની સીધી ભરતીમાં માન્યતા ધરાવતું પ્રમાણપત્ર મળશે.)



- Basic Knowledge of Computer
- Pen drive to CPU copy paste
- Paint
- Desktop/Wallpaper/Screensaver
- WordPad
- Windows 7/8/10/11 Information
- Notepad
- Internet
- Typing Tutor
- Control Panel
- Ms-Word
- Create New Folder
- Ms-Excel
- Shortcut Key
- Ms-Power Point
- Practice & Exam
- English Typing
- Gujarati Typing (Shruti Font)



Duration: - **2 Months***
Total Fees: - **3,000/-**
Installment: - 1,500/-
Installment: - 1,500/-
(NCT Certificate)
(Online Verification)



❖ Certificate Course in Office Automation (MS-Office)



- Basic Knowledge of Computer
- Ms-Word
- Introduction of all Windows
- Ms-Excel
- Paint
- Ms-Power Point
- Typing Tutor
- Shortcut Key
- Note Pad
- Control Panel
- WordPad
- Word to PDF Document
- Print Document
- Software Installation
- Internet
- Practice & Exam

Duration: - **2 Months***
Total Fees: - **3,000/-**
Installment: - 1,500/-
Installment: - 1,500/-
(NCT Certificate)

❖ Certificate Course in Desk Top Publishing (D.T.P)



- Basic Knowledge of Computer
- Page Maker
- Introduction of all Windows
- Corel Draw
- Paint
- Photoshop
- Typing Tutor
- Gujarati Typing
- Note Pad
- Hindi Typing
- WordPad
- Multi color card
- Modeling Photos
- Company Logo
- Frames
- Special Effects
- Pamphlet
- Practice & Exam
- Kankotri

(The Ultimate Designing Course for Your Career)

Duration: - **2 Months***
Total Fees: - **6,000/-**
Installment: - 3,000/-
Installment: - 3,000/-
(NCT Certificate)

❖ Tally Prime + Excel + Tally ERP 9 + TDS + GST

- ☞ Basic Knowledge of Computer
- ☞ Introduction of all Windows
- ☞ Paint
- ☞ Typing Tutor
- ☞ Note Pad
- ☞ WordPad
- ☞ **Excel**
- ☞ Depreciation
- ☞ Accounts
- ☞ **GST**
- ☞ **TDS**
- ☞ Budget
- ☞ Compound
- ☞ Sales Register
- ☞ **GoDowns**
- ☞ Billing
- ☞ Ledgers
- ☞ Account Info
- ☞ Company Info
- ☞ Voucher Entry
- ☞ Final Account
- ☞ Bill Formatting
- ☞ Ratio Analysis
- ☞ Profit & Loss
- ☞ Balance Sheet
- ☞ Backup and Restore
- ☞ Vat
- ☞ **Price List**
- ☞ **Payroll**
- ☞ Purchase Register
- ☞ GST with Classifications
- ☞ Practice & Exam



**Tally Prime
+
Excel
+
Tally ERP 9
+
GST/TDS**

Duration: - **2 Months***

Total Fees: - 6,000/-

Installment: - 3,000/-

Installment: - 3,000/-

(NCT Certificate)

❖ Diploma in Computer Application (6 Months)

- ☞ Basic Knowledge of Computer
- ☞ Introduction of all Windows
- ☞ Paint
- ☞ Typing Tutor
- ☞ Note Pad
- ☞ WordPad
- ☞ Ms-Word
- ☞ Ms-Excel
- ☞ Ms-Power Point
- ☞ Ms-Access
- ☞ Ms-Publisher
- ☞ Page Maker
- ☞ Corel Draw
- ☞ Photoshop
- ☞ Tally ERP 9
- ☞ Tally Prime
- ☞ GST
- ☞ TDS
- ☞ Price List
- ☞ Compound
- ☞ Payroll
- ☞ Practice & Exam
- ☞ Control Panel
- ☞ Billing
- ☞ Online Form Fill
- ☞ Cable Connection
- ☞ Font Installation
- ☞ Software Installation
- ☞ Shortcut Key
- ☞ Create New Folder
- ☞ Mouse/keyboard Setting
- ☞ Desktop/Wallpaper/Screensaver
- ☞ Windows 7/8/10/11 Information
- ☞ CPU all of information
- ☞ Tricks and Tips
- ☞ Hardware Knowledge
- ☞ Internet
- ☞ Mailing
- ☞ Printout Setup
- ☞ VAT
- ☞ GoDowns
- ☞ Budget
- ☞ CCC



TallyPrime



**Ms-Office
+
D.T.P
+
Tally Prime
+
CCC
+
Internet
+
Basic Hardware Information**

Duration: - **6 Months**

Total Fees: - 18,000/- 12,000/-

Admission Fees =2000/- (Only)

Installment (EMI) 2000 X 5 =10,000/-

Certificate: -

✓ DCA (NCT Certificate)

✓ CCC (NCT Certificate)

❖ Advance Diploma in Computer Application (ADCA) [1 Years]

Basic Knowledge of Computer	-	Paint, Typing Tutor, Note Pad, WordPad
Introduction of all Windows	-	Windows 7/8/10/11
Office Automation	-	Ms-Word, Ms-Excel, Ms-PowerPoint
Desk Top Publishing	-	Page Maker, Corel Draw, Photoshop
Accounting	-	Tally ERP 9, Tally Prime, GST, TDS
C' Language	-	Keyword, Variable, Operators, If-else, Switch, Loops, Array etc...
C++ Programming	-	String, Pointer, Function, Structure, Macro, File Handling etc...
CCC	-	English Typing, Gujarati Typing, word, excel, PowerPoint etc...
Internet	-	Google Searching, Mail, Online Form, Download etc...



Certificate:-

- ✓ ADCA (NCT Certificate)
- ✓ CCC (NCT Certificate)

Duration: - **1 Year**

Installment: - 1,500/-

EMI 1500 X 12 [Every Month 1500/- EMI]

IT COURSE

<u>Course Name</u>	<u>Duration</u>	<u>Total Fees</u>	<u>Installment</u>
HTML	2 Months	3,000/-	1500 X 2 EMI
C' Language	2 Months	4,000/-	2000 X 2 EMI
C++	2 Months	4,000/-	2000 X 2 EMI
C & C++	3 Months	6,000/-	2000 X 3 EMI
Core Java	3 Months	15,000/-	5000 X 3 EMI
C & C++ & Core Java	6 Months	18,000/-	3000 X 6 EMI
Python	3 Months	15,000/-	5000 X 3 EMI
Cyber Security (Basic)	6 Months	18,000/-	3000 X 6 EMI

- ❖ Standard 10th Computer Subject - Monthly 1000/- Installment
- ❖ Standard 12th Computer Subject - Monthly 1000/- Installment
- ❖ Kids Course - Monthly 1000/- Installment
- ❖ Only CCC Training - Monthly 1000/- Installment
- ❖ Any Government Computer Exam Practice - Monthly 1000/- Installment

Rules: -

- ✓ एडमीशन लेने के बाद एक सप्ताह से ज्यादा बिना बताये छूटी रखने पर फॉर्म केन्शल हो जायेगा।
- ✓ क्लासीस का टाइम 1 बार से अधिक चेन्ज नहीं किया जायेगा।
- ✓ भरी हुई फीस किसी भी कारण से वापस नहीं मिल सकेगी।

❖ Document Requirement: -

- ✓ 3 Passport Photos
- ✓ Mark Sheet Zerox
- ✓ Adhar Card Zerox

Classes Time

8 to 12 am
3 to 8 pm
(Per Day 1 Hour)
(Sunday Close)

Thank You for Visiting